

**From:** Knutson, Charles (GOV) [Charles.Knutson@gov.wa.gov]  
**Sent:** Tuesday, August 02, 2016 12:45 PM  
**To:** Postman, David (GOV); Wicker, Kelly (GOV); Brown, Nicholas (GOV); Steuerwalt, Matt (GOV); Smith, Jaime (GOV); Schumacher, David (OFM); Perez-Gibson, Miguel (GOV)  
**Cc:** Ryan, Kym (GOV); Adams, Angie (GOV); Anderson, Mary (GOV); Thornburg, Tracy (GOV)  
**Subject:** For Exec Team tomorrow: SRF requests for HiTest Sand and Skills Inc.  
**Attachments:** SRF\_HiTest Sand IncBrief.pdf; HiTest Sand SRF Memo addendum.docx; WS.SRF.Skill Inc-BriefFinal.pdf; Skills Inc, vetting questions.docx

Team, tomorrow morning we'll review and take action on two requests from Commerce for Strategic Reserve funding. I'm recommending approval on both requests (see summaries below). For reference, I've also attached the original recommendation memos from Commerce, as well as answers to key vetting questions that we've added to the standard application form.

All the best,  
--Charles

**HiTest Sand**

I recommend **approval** of this request for \$300k of the Governor's Strategic Reserve Fund for HiTest Sand, a clean-tech silicon smelting business with plans to convert an old facility in Addy, Washington. This facility upgrade and resulting business expansion could create 150-200 jobs in an area of the state that's facing close to 10% unemployment.

**Skills Inc.**

I recommend **approval** of this request for \$100k of the Governor's WorkStart Strategic Reserve fund for Skills Inc, an aerospace supplier based in Auburn. Skills Inc. has 650 employees—many with disabilities—that fabricate and finish aerospace parts (like wing ribs on the Boeing 777x and 737) in four locations across King County. The WorkStart grant would help prevent outsourcing of this non-profit social enterprise to another state (like California or Kansas), and it would be used to provide training and lean management for a significant expansion of its production capacity. This training and efficiency upgrade and the resulting business development could create 20 jobs for people with disabilities in an area of King County that's still facing high unemployment.

**CHARLES KNUTSON**

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